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[www.madisonmontessori.org](http://www.madisonmontessori.org)

## School Year Application

All programs are 5 days per week. Children that attend in the afternoon also attend the morning program.

NAME OF CHILD \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
 Please Print Last Name First Name  
 GENDER (circle one) Female Male

School Year Applying for: \_\_\_\_\_ Anticipated Start Date: \_\_\_\_\_  
 (Month/Day/Year)

## Toddler Program:

2-3 year old children, nearly 3 year old children may be eligible for the Children's House Program.

- Early arrival (before school care) 7:00 - 8:30 \_\_\_\_\_
- Morning program only 8:30 - 12:00 \_\_\_\_\_
- Afternoon program pick up options 3:00 \_\_\_\_\_, 4:00 \_\_\_\_\_, 5:00 \_\_\_\_\_

## Children's House Program:

This is a 3 year program in which each class has a mixed age group of 3, 4, and 5 year old children. MCH strives to balance the classes by age and gender. When new children enroll, we use this priority as a major factor in determining where a child is placed. After initial placement, the child stays in the same morning class for three years.

### Year One: (3 and nearly 3 year old children, independent use of bathroom is best but not required)

- Early arrival (before school care) 7:00 - 8:15 \_\_\_\_\_
- Morning program only 8:15 - 12:15 \_\_\_\_\_
- Afternoon program pick up options 3:00 \_\_\_\_\_, 4:00 \_\_\_\_\_, 5:00 \_\_\_\_\_, 6:00 \_\_\_\_\_

### Year Two: (4 and nearly 4 year old children, independent use of bathroom is best but not required)

- Early arrival (before school care) 7:00 - 8:15 \_\_\_\_\_
- Morning program only 8:15 - 12:15 \_\_\_\_\_
- Afternoon program pick up options 3:00 \_\_\_\_\_, 4:00 \_\_\_\_\_, 5:00 \_\_\_\_\_, 6:00 \_\_\_\_\_

### Year Three: (5 and nearly 5 year old children or the 3<sup>rd</sup> year of the Children's House Program)

**This is the Extended Day (Montessori Kindergarten) year. Children enrolled will complete the Children's House program.**

- Early arrival (before school care) 7:00 - 8:15 \_\_\_\_\_
- Extended Day program only 8:15 - 3:00 \_\_\_\_\_
- Afternoon program pick up options 4:00 \_\_\_\_\_, 5:00 \_\_\_\_\_, 6:00 \_\_\_\_\_

*Please fill out and sign the other side.*

- ❖ A separate application is required for each child to be enrolled.
- ❖ A 10% discount for two children or 20% discount for three or more children will be applied to the lowest tuition.
- ❖ Please note that MCH follows, as much as possible, the Madison Public School calendar for holidays, conference days, and school closings.
- ❖ In order to provide each child with a smooth transition to school, the starting dates for new children are staggered—they will begin sometime during the first week or two and will be prearranged.
- ❖ If your child needs year round care, MCH has a Summer Program.
- ❖ For all children enrolled, there is a six-week probationary period. (See the Montessori Children’s House Parent Handbook found in the MCH lobby or at <http://madisonmontessori.org/hb/handbook.pdf>)
- ❖ MCH will hold enrollment spots for Toddlers that haven’t turned two by the first day of school, only if payment is made for that spot during the time in which it is being held.

**Parent/Guardian Information (Please Print Clearly)**

Name	_____	Home Phone #	_____
Address	_____	Cell Phone #	_____
City/State/Zip	_____	Work Phone #	_____
Relationship to child	_____	Email	_____

Name	_____	Home Phone #	_____
Address	_____	Cell Phone #	_____
City/State/Zip	_____	Work Phone #	_____
Relationship to child	_____	Email	_____

**Fees:** The following fees are required for all students. The Registration fee is due with the application and the Deposit is due either with the application or within ten days of notification of acceptance to the program.

\_\_\_\_\_ **\$100 non-refundable annual registration fee enclosed for each child**

\_\_\_\_\_ **\$250 deposit enclosed (new children only)**

I/we hereby request admission to MCH.  
I/we agree to read the handbook and abide by the policies of MCH.

**Parent/Guardian Signatures:**

1. \_\_\_\_\_ Today’s Date: \_\_\_\_\_

2. \_\_\_\_\_ Today’s Date: \_\_\_\_\_

*Please fill out and sign the following permission form*

**Child's Name:** \_\_\_\_\_ Birth date: \_\_\_\_\_

(Last Name) (First Name)

Name by which child is most often called: \_\_\_\_\_

Current School: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

How did you hear about MCH? \_\_\_\_\_

The Montessori preschool/elementary program is best as a 3 year experience. How would you rate your interest in staying for that third Extended Day (kindergarten) year?

- \_\_\_\_\_ My child will attend the Extended Day program
- \_\_\_\_\_ My child will attend public kindergarten
- \_\_\_\_\_ I will consider the Extended Day program
- \_\_\_\_\_ My child will attend another private school for the kindergarten year

How much screen time does your child get every day? \_\_\_\_\_

What shows does your child watch? \_\_\_\_\_

Any food restrictions or preferences? \_\_\_\_\_

Any allergies or other health concerns? \_\_\_\_\_

Previous experience being away from Parents? \_\_\_\_\_

Previous group play experience? \_\_\_\_\_

Is your child toilet trained? \_\_\_\_\_ Any assistance needed? \_\_\_\_\_

Does he/she nap? \_\_\_\_\_ If so, when and how long? \_\_\_\_\_

Other children in family? (Please list each name, age & gender): \_\_\_\_\_

What method of behavior management is used in your home, and what is your child's usual reaction?

\_\_\_\_\_

Briefly describe your child's personality, including such things as your child's general temperament, social adjustment, special challenges and whatever else might be helpful to us:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does your child respond to his/her name? \_\_\_\_\_ Primary language spoken at home? \_\_\_\_\_

Does your child ever exhibit aggressive behavior such as hitting, kicking, pushing or biting? \_\_\_\_\_

If so, does he/she display empathy over the situation? \_\_\_\_\_

How does your child handle transitions (i.e. moving from one activity to another)? \_\_\_\_\_

\_\_\_\_\_

Anything else you would like us to know about your child/family \_\_\_\_\_

\_\_\_\_\_

**Permission Form:**

**I grant permission to MCH to take and use pictures/videos of my child participating in activities related to MCH. MCH may use, duplicate, edit, broadcast, distribute and display these pictures/videos in MCH publications, local newspapers, school website, Facebook, classrooms and/or advertisements. I also grant permission to allow MCH to record my child on film, tape or otherwise, to edit such items as desirable/necessary and to use my child's name, likeness, image, voice and performances as outlined above. (Note that photos and student last names will not appear together online.)**

Yes \_\_\_\_\_ No \_\_\_\_\_ Internally Only \_\_\_\_\_

**I grant permission for the staff of MCH to apply school supplied sunscreen to my child as needed throughout the time in which s/he is enrolled at MCH.**

Yes \_\_\_\_\_ No \_\_\_\_\_

**I grant permission for MCH to publish personal information such as names, street and email addresses, and phone numbers in its parent directory (a directory solely intended for its parent community).**

Yes \_\_\_\_\_ No \_\_\_\_\_

**I understand that MCH is Madison Accredited. Madison Accreditation staff may be used for consultation in a confidential manner. I authorize this center to release information for the purpose of improving the quality of the program and supporting staff to best meet the needs of children in the classroom.**

**\_\_\_\_\_ I agree to read the Montessori Children's House handbook (found at madisonmontessori.org or by request) and abide by the school policies as so described.**

\_\_\_\_\_  
Signature of Parent/legal guardian:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/legal guardian:

\_\_\_\_\_  
Date